

Corporate Policy and Strategy Committee

10am, Tuesday 5 November 2013

Corporate Governance: senior management structure – revised arrangements

Item number 7.2

Report number

Wards

Links

Coalition pledges

Council outcomes [CO25](#)

Single Outcome Agreement

Alastair D Maclean

Director of Corporate Governance

Contact: Alastair D Maclean, Director of Corporate Governance

E-mail: Alastair.maclean@edinburgh.gov.uk | Tel: 0131 529 4136

Executive summary

Corporate Governance: senior management structure – revised arrangements

Summary

As agreed at Corporate Policy and Strategy Committee on 16 April 2013, a further review of the Corporate Governance Senior Management structure has been undertaken and revised reporting arrangements are proposed from 1 December 2013.

Recommendations

1. Approve the revised structure and reporting arrangements in appendix 1 effective from 1 December 2013; and
2. Delegate authority to the Director of Corporate Governance to implement these revised arrangements and thereafter, any remaining organisational changes, in line with relevant Council Procedures.

Measures of success

Further simplification of the reporting structures will deliver efficient effective front line services and contribute to strengthening Corporate Governance.

Financial impact

There are no financial impacts as a result of this report.

Equalities impact

There are no equalities impacts as a result of this report.

Sustainability impact

There are no sustainability impacts as a result of this report.

Consultation and engagement

Consultation on the revised arrangements has been undertaken with all key stakeholders and staff.

Background reading / external references

[Item 7.4 Corporate Governance senior management structure – revised arrangements: Corporate Policy and Strategy Committee 16 April 2013](#)

Report

Corporate Governance: senior management structure – revised arrangements

1. Background

- 1.1 Revised arrangements for the Corporate Governance senior management structure were approved by the Corporate Policy and Strategy Committee on 16 April 2013 following the resignation of the Head of Policy and Public Affairs.
- 1.2 Committee also noted the intention to review these revised arrangements following a period of 6 months.

2. Main report

- 2.1 The Corporate Governance structure has been reviewed to further simplify the reporting arrangements to deliver service benefits and synergies within the Corporate Governance groupings.
- 2.2 An organisational chart showing the revised arrangements is provided at appendix 1.
- 2.3 The proposed changes are as follows:
 - Corporate and Transactional Services renamed Customer Services
 - Lord Provosts Office and Members Services aligns to Organisational Development;
 - Business Intelligence aligns from Organisational Development to Customer Services; and
 - Debt Recovery aligns from previous Corporate and Transactional Services to Finance.
- 2.4 These changes have been designed to deliver streamlined and efficient support services for internal and external customers with a focus on risk, governance, financial and people management and effective delivery of key front line services.

3. Recommendations

- 3.1 Approve the revised structure and reporting arrangements set out in appendix 1 effective from 1 December 2013; and
- 3.2 Delegate authority to the Director of Corporate Governance to implement these revised arrangements and thereafter, any remaining organisational changes, in line with relevant Council Procedures.

Alastair D Maclean

Director of Corporate Governance

Links

Coalition pledges

Council outcomes CO25 – the Council has efficient, effective services that deliver on outcomes

Single Outcome Agreement

Appendices Appendix one: Corporate Governance structure chart

Alastair Maclean
Director
Corporate Governance



Clare Scott
Investment and Pensions
Services Manager

Lesley McPherson
Chief Communications
Officer

Karen Kelly
Head of Corporate
Programme Office



Phillip Barr
Head of Organisational
Development

phillip.barr@
edinburgh.gov.uk
469 3963 (X43963)

- Responsible for HR
- Employee relations
 - Organisational development
 - Corporate Policy
 - Lord Provost and Members Services



Danny Gallacher
Head of Customer
Services

danny.gallacher@
edinburgh.gov.uk
469 5006 (X45006)

- Responsible for
- Transactional services
 - Income
 - Benefits
 - HR Payroll service centre
 - Customer Contact centre
 - ICT
 - Print services
 - Business Intelligence



Lynne Halfpenny
Head of Culture and
Sport

lynne.halfpenny@
edinburgh.gov.uk
529 3657 (X53657)

- Responsible for
- Museums, culture and art
 - Sports
 - Festivals
 - Events
 - Public Safety



Carol Campbell
Head of Legal, Risk
and Compliance

carol.campbell@
edinburgh.gov.uk
529 4822 (X54822)

- Responsible for
- Legal
 - Internal audit
 - Risk
 - Committee services
 - Elections
 - Information compliance
 - Resilience



Hugh Dunn
Head of Finance

hugh.dunn@
edinburgh.gov.uk
469 3150 (X43150)

- Responsible for
- Financial accounting
 - Management accounting
 - Treasury and Banking
 - Insurance, Council companies and trusts
 - Procurement
 - Debt Recovery